**#7B Hermitage Debe Road,**

**Hermitage Village,**

**San Fernando.**

**25th June, 2014**

**E-mail:** [**s\_ragoonanan@outlook.com**](mailto:s_ragoonanan@outlook.com)

**Cell: 346-4393**

**TO WHOM IT MAY CONCERN,**

**I would like to apply for an available position in your workplace during this July/August vacation. I am seventeen (17) years of age and currently unemployed. I sat the 2013 May/June CSEC examinations and successfully secured 9 Ordinary level passes and I just completed unit 1 of the CAPE programme and currently awaiting results.**

**I am computer literate and I do possess the ability to type at a reasonable speed. Over the years I have made it a priority to keep abreast of technology and organizing, controlling and managing activities in an organization. I do possess the ability to learn quickly also adapting to change comes easily.**

**Enclosed is my resume stating details of my qualifications and information. Should my application meet with your approval I do humbly request an opportunity to be interviewed.**

**Thank you for your time and consideration and God Bless.**

**Sincerely,**

**Shastri Ragoonanan.**

**#7B Hermitage Debe Road,**

**Hermitage Village,**

**San Fernando.**

**25th June, 2014**

**E-mail: s\_ragoonanan@outlook.com**

**Cell: 346-4393**

**RESUME**

**I consider myself to be known as an avid, hardworking goal oriented constructive worker. I also have a passion for sports especially volleyball and I am currently affiliated with a sports and cultural club in my village. I was an active member of the Big Brother Club and Interact Club in my school so interacting and helping people, learning and adapting to change comes easily, I was also a part of the Volleyball team in my school, and this taught me obedience, conduct and how to work well with others. My primary objective is to secure a challenging position within a progressive organisation, which seeks to cater to the needs of our greatest resource, the Human Resource and also gain working experience for the future.**

**PERSONAL**

**Name: Shastri Ragoonanan**

**Address: #7B Hermitage Debe Road,**

**Hermitage Village,**

**San Fernando.**

**Contact Number: 346 4393**

**Email:** [**s\_ragoonanan@outlook.com**](mailto:s_ragoonanan@outlook.com)

**D.O.B.: 16/Oct/1996**

**Marital Status: Single**

**EDUCATION**

**Debe Hindu Primary School- Secondary Entrance Assessment Examinations**

**A.S.J.A. Boys’ College- Caribbean Secondary Education Certificate Examination**

**Passes Secured**

**CSEC 2013- English A- Grade 1**

**Mathematics- Grade 2**

**Principles of Business- Grade 2**

**Geography- Grade 2**

**English B- Grade 2**

**Biology- Grade 2**

**Caribbean History- Grade 3**

**Physics- Grade 3**

**Spanish- Grade 3**

**SPECIAL INTERESTS: Sports especially Volleyball**

**HOBBBIES: Music, Reading and viewing Sports.**